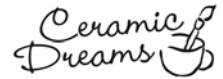


**Ceramic Dreams, Inc. Job Application**  
**Part-time Customer Service/Retail Sales Rep**

Print answers clearly - thank you!



Painting Pottery Studio | "54<sup>th</sup> and the Monon Shops"

1134 E. 54<sup>th</sup> St., Studio G | Indianapolis, IN 46220

(317) 202-9200 | www.ceramicdreams.net

**Personal Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Are you 18 years or older?  Y or  N

If hired, would you be able to present evidence of your U.S. citizenship or proof of your legal right to work in the United States?  Y or  N

If hired, would you have transportation to/from work?  Y or  N

Have you ever been convicted of a criminal offense (felony or misdemeanor)?  Y or  N

If yes, please explain:

**Availability** Write Yes or No under each timeframe for each day:

Mornings 10am-2pm Afternoons 2pm-6pm Evenings 6pm-9pm

Monday: \_\_\_\_\_

Tuesday: \_\_\_\_\_

Wednesday: \_\_\_\_\_

Thursday: \_\_\_\_\_

Friday: \_\_\_\_\_

Saturday: \_\_\_\_\_

Sunday (12pm to 5pm yes or no): \_\_\_\_\_

**Education**

High School Name, City, State - Degree/Diploma - Graduation Date: \_\_\_\_\_

College Name, City, State - Degree/Diploma - Graduation Date: \_\_\_\_\_

Other School Name, City, State - Degree/Diploma - Graduation Date: \_\_\_\_\_

**Two Most Recent Jobs**

Employer: \_\_\_\_\_ Employer: \_\_\_\_\_

Position Title: \_\_\_\_\_ Position Title: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Have you operated a cash register or held a job counting money?  Y or  N

Are you comfortable working alone?  Y or  N

Are you comfortable working with large groups of people?  Y or  N

Have you painted pottery before?  Y or  N

Any other relevant jobs/experience: \_\_\_\_\_

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point. I authorize the verification of any information listed above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_